

Use Case: How MeetingQuality is deployed within a Steering Committee

This document illustrates the steps a Steering Committee would follow from issuing meeting invitations, to receiving and submitting the assessments, to receiving and utilizing the metrics and reports that enable it to execute its governance over projects.

1
Steering Committee adds one additional email address to Committee's meeting invitation
(steercom@meetingquality.com)



2
As meeting begins, committee members receive an email with a 5-question assessment



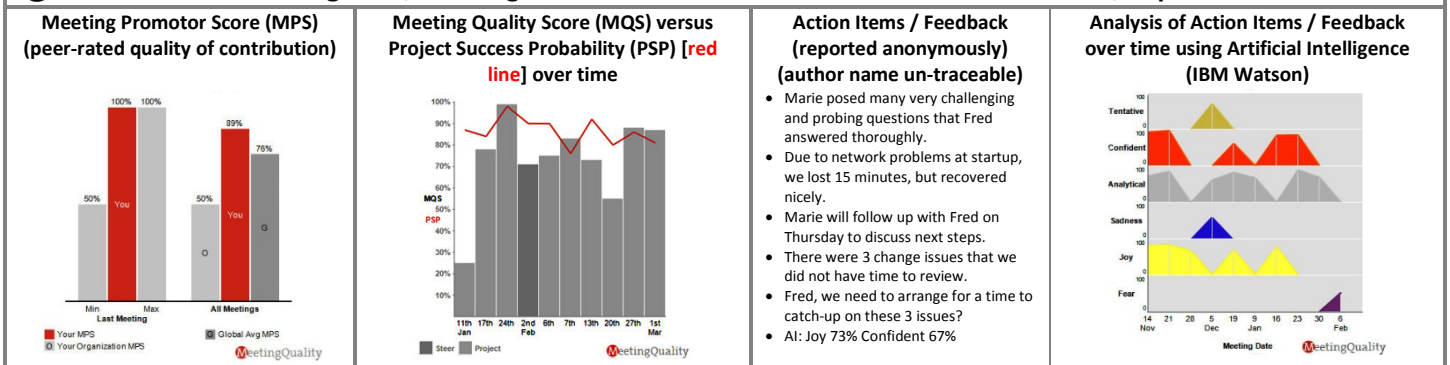
3
When meeting ends, attendees complete their meeting assessments (taking 45 seconds or less)



4
MeetingQuality's secure server aggregates the results using proprietary and Social Network Analysis algorithms and applies Artificial Intelligence (IBM Watson) to the action items



5 24 hours after meeting ends, Steering Committee members are emailed these metrics / reports...



6
Steering Committee incorporates the discussion & review of metrics and reports into ongoing Committee meetings as part of the project management methodology used. MeetingQuality Consulting Partners provide management advisory services by interpreting the results and turning them into real-world solutions...



7 Periodically, Steering Committee members are emailed other metrics / reports – such as...

